



Data Collection Survey of Volunteer, Youth, Charitable and Community Service Programs

Committee: _____

Date: _____

(A) <u>Program:</u> _____	
(B) Number of Participants	_____
(C) Number of Elks	_____
(D) Number of Helpers	_____
(E) Total Elk Hours	_____
(F) Total Helper Hours	_____
(G) Elk Miles	_____
(H) Helper Miles	_____
(I) Non-Cash Contributions	_____
(J) Cash Donations	_____

- | | |
|----------------------|--|
| Column (A) | Describe Program |
| Columns (B) thru (D) | Count individuals — not couples, teams or groups. |
| Columns (E) and (F) | Indicate total hours — If 6 Elks worked 6 hours (6 × 6 = 36 total hours) |
| Columns (G) and (H) | Mileage traveled in preparation for an event itself.
(Number of people times round trip miles.) |
| Column (I) | Cash value of contributions including hall donations, food, band, clothing, bingo, parties, gifts, eyeglasses — Do not include hours or mileage. |
| Column (J) | Actual cash, checks, money orders or purchase value of savings bonds donated. |

Submitted by: _____

Please complete and returned to

“Elks Care — Elks Share”